

NMZ Wedding Contract

The New Mt. Zion African Methodist Episcopal Church has entered into an agreement with:

Bride and/or Groom

for the use of the church facilities:

_____ **Sanctuary** for a wedding to be held on _____, 20__ at _____ a.m./ p.m. The wedding rehearsal will be held on _____, 20__ at _____ a.m./ p.m. The rehearsal will end no later than _____ a.m./ p.m.

_____ **Fellowship Hall** for a rehearsal dinner to be held on _____, 20__ at _____ a.m./ p.m. The dinner will end no later than _____ a.m./ p.m.

_____ **Fellowship Hall** for a wedding reception to be held on _____, 20__ at _____ a.m./ p.m. The reception will end no later than _____ a.m./ p.m.

Fees Assessed	
Sanctuary	\$
Fellowship Hall <input type="checkbox"/> Rehearsal Dinner <input type="checkbox"/> Reception	\$
PowerPoint Operator	\$
NMZ Musician	\$
	\$
	\$
	\$
Total Fees:	\$

**Payment Schedule:				
	Amt.	Date Due	Date Paid	Remaining Balance
Deposit	\$100			
Half of total fees				
Remaining Balance				

Deposit	Due prior to reserving wedding date on church calendar
1 st half of total fees	Due 6 months prior to the date of the wedding.
2 nd half of total fees	Due 30 days prior to the date of the wedding.

**** If all fees are not paid at the appropriate times as indicated above, the wedding will be cancelled, the deposit will be retained and the remaining balances paid will be refunded.**

**** If wedding is cancelled by the wedding party within 30 days of the event, 50% of total fees will be retained. If wedding is cancelled by the wedding party within 2 weeks of the event 75% of total fees will be retained.**

The NMZ Wedding Policies have been reviewed and will be adhered to in full.

Signed and dated:

Church Representative: _____/_____

Bride: _____/_____

Groom: _____/_____